



## About Bentek

Founded in 1985, Bentek is a leading EMS provider of high-complexity, low-volume assemblies to capital equipment manufacturers as well as emerging high-tech industrial companies in the semi-conductor, flat panel, defense, solar, and RFID sectors. In the past year, Bentek has also developed an in-house product line family of solar combiner products serving the needs of utilities and large commercial solar installations. Headquartered in San Jose, California, Bentek services include product design, engineering services, cable and harness assembly, box build, large scale and complex system integration and test. More information can be found at [www.bentek.com](http://www.bentek.com).

We are looking for Sr. Buyer to join our materials team. Responsibilities include, but are not limited to the following:

- Coordinates purchasing activities with manufacturing and engineering departments to acquire inventory in a cost effective and timely manner;
- Acquires and maintains technical understanding of products purchased;
- Performs cost analysis and volume planning for major commodities;
- Obtains materials, components, equipment and services;
- Develops new supply sources where vendors and suppliers are inadequate;
- Monitors the cost, schedule and scope of assigned subcontracts to assure highest quality at best value;
- May recommend cost saving proposals including make-versus-buy analysis, alternative sourcing and vendor evaluation criteria.

The successful candidate will have a wide-ranging experience, uses professional concepts and company objectives to resolved complex issues in creative ways. Works on complex problems where analysis of situations or data requires an in-depth evaluation of various factors. Exercises judgment within broadly defined practices and policies in selecting methods, techniques, and evaluation criteria for obtaining results. Determines methods and procedures on new assignments and may provide guidance to lower level personnel. Experience in ordering machined, and sheet metal parts using prints, schematics, drawings, cad files, e-files is required. Typically requires a minimum of 8 years related experience.